

2025-51-P: External Legal Services

To All Bidders:

General:

- This addendum shall be read in conjunction with the original RFP documents.
- Where inconsistent with the above, this addendum shall govern.
- No consideration shall be allowed for increases (extras) to the RFP Price, or otherwise to modify the RFP Submission, due to any failure of the Vendors being familiar with this addendum.
- The Bidder should insert in the Submission the numbers of addenda received by her/him during the RFP period. This addendum forms an integral part of the RFP Submissions and is included therein.
- It is the Bidder's responsibility to ensure all addenda have been received by the Bidder prior to RFP closing.

Scope of this Addendum:

Please note answers/clarification to Questions from prospective Applicants:

1. Please provide an estimate of the number of referrals for external legal services.

Response: As per section 3.4 of the Request for Proposals, WorkplaceNL is unable to guarantee the volume of referrals; however, 40 referrals would be an acceptable estimate.

2. The Request for Proposals references both administrative hearings and WCIRB hearings. Please clarify if other hearings apart from WCIRB hearings are anticipated? Also, do administrative hearings at the WCIRB entail representation of WorkplaceNL as the decision-maker in workers compensation claims or whether it involves representation of WorkplaceNL as the employer or both?

Response: To the best of our knowledge, the only other administrative hearings would be Human Rights Commission matters.

Also, WCIRB hearings would entail representation of WorkplaceNL as both the decision-maker in workers compensation claims and representation of WorkplaceNL as the employer.

Attachments: Nil

Strategic Procurement Officer: Carla Reid

Date: November 12, 2025