

2023-34-P: Workplace Injuries Reporting and Claiming Study

To All Bidders:**General:**

- This addendum shall be read in conjunction with the original RFP documents.
- Where inconsistent with the above, this addendum shall govern.
- No consideration shall be allowed for increases (extras) to the RFP Price, or otherwise to modify the RFP Submission, due to any failure of the Vendors being familiar with this addendum.
- The Bidder should insert in the Submission the numbers of addenda received by her/him during the RFP period. This addendum forms an integral part of the RFP Submissions and is included therein.
- It is the Bidder's responsibility to ensure all addenda have been received by the Bidder prior to RFP closing.

Scope of this Addendum:

The following questions were posed concerning the sample size and data. WorkplaceNL has provided responses to these questions in the lines below to provide bidders with guidance for their submissions.

1. **“Can you provide an indication of the sample sizes for the online surveys and anticipated response rates?”** Responses rates are approximately 18%-20% usually. Sample size would depend on the particular circumstances and if the survey is provincial in nature without any subgroup reporting required or requires a breakdown of particular groups (e.g., 15-24 and 25+).
2. **“In what file format will the final data sets be provided?”** It could be either SPSS (.sav) or Excel (.xlsx).

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3. **“Will response rates and access to data be available in real-time to proponents during the scheduled run of the online surveys?”** Real-time access would not be possible but periodic provision of information/data could be possible.

Attachments: N/A

Buyer: Clara Mavin

Date: 2023-09-25