

RTW Program Documentation

RTW programs will vary depending on the organization and its unique needs.

The following is an outline of what has been included in Company XYZ's RTW program.

Section 1. Return to Work Program

- I. Return to Work Policy Statement
- II. Flow Chart
- III. Key Players
- IV. Injury or Illness Reporting Systems
- V. Responsibilities of Each Stakeholder

Section 2. Return to Work Procedures

- I. Accommodation Procedure
- II. Administrative Procedure
- III. Dispute Resolution Procedure
- IV. Program Evaluation Procedure

Section 3. Benefits and Services Available to Employees