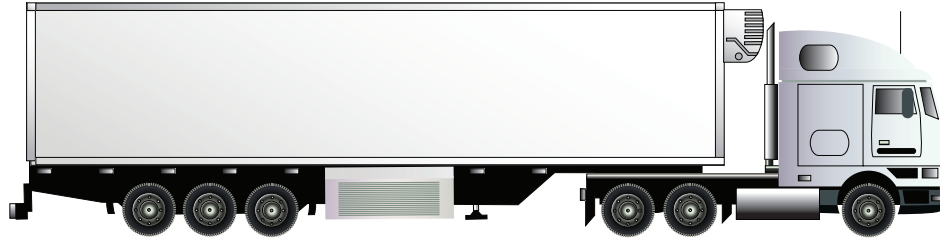


Quick facts:

Alternative Assessment Procedure Interjurisdictional Trucking and Transport



What is the AAP and how does it work?

Generally, every workers' compensation board in Canada requires an out-of-province firm to register and pay premiums for each worker who travels in or through their province or territory.

The Alternative Assessment Procedure (AAP) is designed to simplify payment of assessments for interjurisdictional trucking and transport firms. Under the AAP, the rights, benefits and protection that employers and workers receive in each province or territory remain the same, but the payment of premiums is simplified.

When you sign up for the AAP with WorkplaceNL, you register for workers' compensation coverage in each province or territory where your firm operates or has workers, but pay premiums for eligible workers only in the jurisdiction(s) where your workers live and usually work. An eligible worker is one who works in more than one jurisdiction and has workers' compensation coverage from one board for work performed anywhere in Canada.

Who can participate?

The AAP is an optional assessment procedure that is available to firms engaged in the following interjurisdictional trucking and transport industries:

- Truck transport
- Trucking industry (general freight)
- Used goods moving and storage industry
- Charter and sightseeing bus services
- Interurban and rural transit systems industry

When can I sign up for the AAP?

You can sign-up when you register with WorkplaceNL or when you begin operating in a qualifying interjurisdictional trucking or transport industry.

If you are currently registered with WorkplaceNL, you can switch to the AAP at the beginning of each calendar year by submitting an application before **February 28**.

What do I need to do to sign up?

If you would like to participate in the AAP, complete and submit the *Application for Alternative Assessment Procedure* for Interjurisdictional Trucking and Transport.

Once your application has been accepted, WorkplaceNL will be the assessing board for your workers who live and normally work in Newfoundland and Labrador. This means that you will continue to report payroll and remit assessments to WorkplaceNL for those workers.

We will notify the workers' compensation board(s) in the provinces or territories where your workers drive, but do not reside in, of your participation in the AAP. You will be registered in those provinces or territories but will not pay assessments there.

If you employ workers who live and usually work in another province or territory, you will need to contact the workers' compensation authority in that jurisdiction to determine your registration requirements.

WorkplaceNL

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Is the AAP my only option?

No. However, it is the simplest option for reporting earnings and paying premiums. If you choose not to sign up for the AAP, you must prorate the earnings of your workers and pay premiums to each province or territory in which your workers travel.

What happens if one of my workers gets injured?

A worker who is entitled to compensation coverage in more than one jurisdiction may apply for compensation benefits in either their home province or the province where they were injured.

How will the registering boards know I'm paying my premiums to WorkplaceNL?

If WorkplaceNL is the assessing board, we will contact the registering boards on your behalf to let them know you have signed up for the AAP.

What if I hire new workers?

Please keep your account information up-to-date. If you hire someone new who lives in another province or territory, you must tell the registering and assessing boards.

You should also tell them if you no longer have workers living in an assessing province.

AAP sample scenarios

The AAP is designed to simplify the payment of premiums for interjurisdictional trucking and transport firms. Here's how it works:

Scenario 1 — *all workers live in NL*

ABC Trucking Ltd. is located in NL and hauls freight from NL to Ontario. The firm's drivers and other workers live in NL. ABC's trucks drive 60 per cent of their kilometres in NL and 10 per cent in the other provinces.

ABC Trucking selects the AAP and reports all of its drivers' earnings to WorkplaceNL. As the assessing board, WorkplaceNL informs the other workers' compensation boards (Quebec, Nova Scotia, New Brunswick and Prince Edward Island) that ABC Trucking has signed up for the AAP. The firm will be registered with each of the other boards but will only pay premiums to WorkplaceNL.

Scenario 2 — *workers live in more than one jurisdiction*

ABC Trucking Ltd. is located in NL and hauls freight from NL to Ontario. Ten of the firm's drivers live in NL and six drivers live in Ontario.

ABC Trucking selects the AAP and reports all earnings for NL residents to WorkplaceNL. The firm also registers with the Workers' Compensation Board of Ontario and reports earnings for eligible workers who live in Ontario. The assessing boards, NL and Ontario advise the registering boards (Quebec, Nova Scotia, New Brunswick and Prince Edward Island) that ABC Trucking has signed up for the AAP. The firm will be registered with each of the registering boards but will only pay premiums in NL and Ontario.

Contact one of our Employer Service Advisors t 709.778.1291 or toll-free in Canada at t 1.800.563.9000

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