Fast. Simple. Green. Switch to our online service portal.



With the MyWorkplaceNL online portal, getting the services you need is easier than ever with access to your account anytime, from anywhere. Simply log on, complete requests and receive updates, all from one secure platform.

Save time and trees - start using MyWorkplaceNL by following these simple steps.

Register for a MyWorkplaceNL account:

- 1. Visit www.myworkplacenl.ca/csm
- 2. In top right corner, click Register
- 3. Complete all information under User Registration and click Submit
- 4. You will receive a confirmation code via email; enter the code and click **Submit**
- 5. Log in to your account

If you need help registering for an account, please call 1.800.563.9000 or email <u>info@workplacenl.ca</u> to speak with a Service Associate.

From the MyWorkplaceNL main page, you can:

- Submit a Report of Injury form and view submission history.
- View your claim and payment information, including your next scheduled payment date and current weekly payment rate.
- Submit documents and requests including direct deposit, updated contact information, expense claims or internal review requests.
- Upload documents to send us additional forms, requests or documents such as medical or earnings information.
- Live chat with a Service Associate.

